

FINAL PROVINCIAL STRATEGIC PLANNING CALENDAR 2021/2022 (PLANNING FOR 2022/23)

| DATE | ACTIVITY | RESPONSIBILITY |
|------------------------|--|------------------------------------|
| APRIL 2021 | | |
| 13 April 2021 | Departments submit 2020/21 Preliminary Close-out IYM (March 2021 IYM) to Provincial Treasury | Departments |
| 19 April 2021 | Last day for Provincial Treasuries to submit requests to National Treasury for deviation from uniform budget programme structures for 2022/23 MTEF | National Treasury/Treasury |
| 19 April 2021 | Submit April 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 19 April - 21 May 2021 | Preparation of departments' 2020/21 Preliminary Close-out Reports | Departments |
| 22 April 2021 | Public entities submit 2020/21 4th quarter Preliminary IYM to Provincial Treasury | Public Entities |
| 27 April 2021 | Submit Provincial Executive Council Memorandum on 2020/21 Preliminary Close-out to Head of Provincial Treasury | Submit to Executive Council |
| 30 April 2021 | Provincial Treasury submits public entities' 2020/21 4th quarter Preliminary IYM to National Treasury | National Treasury/Treasury |
| 30 April 2021 | Submit conditional grant roll-over request for 2020/21 to National Treasury | National Treasury/Treasury |
| 30 April 2021 | Departments submit the 2020/21 fourth quarter actual non-financial performance information to DPME | APP/QPR |
| MAY 2021 | | |
| 14 May 2021 | Departments submit April 2021 IYM to Provincial Treasury | Departments |
| 14 May 2021 | Departments electronically submit draft 2020/21 End-of-year report to Provincial Treasury | Infrastructure |
| 19 - 21 May 2021 | Provincial Treasury provides feedback on draft 2020/21 End-of-year report to departments | Infrastructure |
| 21 May 2021 | Provincial Treasury submits April 2021 IYM to National Treasury | National Treasury/Treasury |
| 21 May 2021 | Submit May 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 21 May 2021 | Departments electronically submit the monthly web-based Infrastructure Reporting Models (IRM) to Provincial Treasury | Infrastructure |
| 27 May 2021 | Final signed-off end-of-year evaluation to be submitted to Provincial Treasury | Infrastructure |
| 28 May 2021 | Departments electronically submit the manually signed monthly IRM (PDF/hardcopy) to Provincial Treasury and National Treasury | Infrastructure |
| 28 May 2021 | Final end-of-year report submitted to National Treasury by Provincial Treasury | Infrastructure |

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| 31 May 2021 | Public entities submit 2020/21 fourth quarter expenditure reports to Provincial Treasury | Public Entities |
| 31 May 2021 | Departments submit the 2020/21 pre-audited annual non-financial performance information to DPME | APP/QPR |
| JUNE 2021 | | |
| 3 June 2021 | Departments submit 2020/21 Unaudited Close-out IYM (March 2021 IYM) to Provincial Treasury | Departments |
| 3 – 30 June 2021 | Preparation of departments' 2020/21 Unaudited Close-out Reports | Departments |
| 3 – 30 June 2021 | Preparation of public entities' 2020/21 Unaudited Close-out Reports | Public Entities |
| 9 June 2021 | Provincial Treasury submits 2020/21 Unaudited Close-out (March 2021 IYM) and pre-audited AFS to National Treasury | National Treasury/Treasury |
| 10 June 2021 | Provincial Treasury holds workshop on Treasury Guideline Document in preparation for 2022/23 MTEF budget | Bilaterals |
| 11 June - 30 July 2021 | Departments prepare 2022/23 MTEF budget submissions | Departments |
| 11 June - 30 July 2021 | Public entities prepare 2022/23 MTEF budget submissions | Public entities |
| 11 June - 30 July 2021 | Departments submit draft baseline budget to MECs and interact with respective portfolio committees | Departments |
| 14 June 2021 | Sector departments and entities submit 2022/23 draft U-AMPs (min 5-year plan) to Provincial Treasury | Infrastructure |
| 15 June 2021 | Submit Provincial Executive Council Memorandum on 2020/21 Unaudited Close-out to Head of Provincial Treasury | Submit to Executive Council |
| 15 June 2021 | Departments submit May 2021 IYM to Provincial Treasury | Departments |
| 21 – 23 June 2021 | Provincial Treasury facilitates engagements on the draft 2022/23 U-AMP with departments and public entities | Infrastructure |
| 22 June 2021 | Provincial Planning Forum Meeting | All |
| 22 June 2021 | Departments electronically submit monthly web-based IRM progress report | Infrastructure |
| 22 June 2021 | Provincial Treasury submits May 2021 IYM to National Treasury | National Treasury/Treasury |
| 22 June 2021 | Submit June 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 29 June 2021 | Departments electronically submit signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| 29 June 2021 | Sector departments submit 2022/23 finalised U-AMP (signed by the HOD) to Provincial Treasury | Infrastructure |
| 30 June 2021 | Provincial Treasury submits U-AMPT to National Treasury with assessment templates and narrative reports on the assessment | Infrastructure |

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| 30 June 2021 | Last day for Provincial Treasuries to submit requests to National Treasury for deviation from uniform budget programme structures for 2022/23 MTEF | National Treasury/Treasury |
| 30 June 2021 | National Treasury issues provincial Budget Format Guideline for the preparation of EPRE | National Treasury/Treasury |
| 30 June 2021 | National Treasury issues 2022/23 MTEF database for departments and public entities | National Treasury/Treasury |
| 30 June 2021 | National Treasury to issue final Budget Planning Timetable | National Treasury/Treasury |
| JULY 2021 | | |
| July 2021 | Finance Portfolio Committee to be briefed on the 2020/21 Unaudited Close-out Budget Performance for departments and public entities | National Treasury/Treasury |
| 1-30 July 2021 | Preparatory work on draft 22/23 APPs i.e. Situational Analysis updates: <ul style="list-style-type: none"> - Updates to any specific & relevant statistical and demographic information - Any AG or other audit information - Mandate changes / programme changes | Strategic Planning Units in Depts & Entities |
| 12 July 2021 | Departments submit June 2021 IYM to Provincial Treasury | Departments |
| 14 July 2021 | Provincial Institutions submit QPR to OTP/National Departments/Provincial Transferring Departments | M&E Units in Departments and Entities |
| 15 -22 July 2021 | OTP/National Departments/Provincial Transferring Departments provide feedback to Provincial Institutions | OTP M&E Unit/National department /Provincial Transferring Departments |
| 19 July 2021 | Provincial Treasury submits June 2021 IYM to National Treasury | National Treasury/Treasury |
| 19 July 2021 | Submit July 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 19 July – 11 August 2021 | Preparation of departments' 2021/22 Quarter 1 Budget Performance Reports | Departments |
| 19 July 2021 | National Treasury to issue uniform budget and programme structure changes for the 2022/23 budget | National Treasury/Treasury |
| 19 – 30 July | Review of APP / OPS plans with respect to amendments due to Riots of July 2021 | Strategic Planning Units in Depts & Entities |
| 22 July 2021 | Submission of quarterly report on IRM for filling of posts on the approved establishments for infrastructure units of Education and Health only | Infrastructure |
| 22 July 2021 | Departments electronically submit the monthly web-based IRM to National Treasury | Infrastructure |
| 23 July 2021 | Public entities submit 1st quarter of 2021/22 IYMs to Provincial Treasury | Public Entities |

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| 23 July 2021 | Submit Provincial Executive Council Memorandum on Quarter 1 of 2021/22 to Head of Provincial treasury | Submit to Executive Council |
| 23 – 30 July 2021 | Departmental/Entity Coordinator updates reports and submits to Accounting Officer for Approval | M&E Units in Departments and Entities |
| 27 July 2021 | Health Department submits QPR to OTP/National Departments/Provincial Transferring Departments | M&E Unit in the Department of Health |
| 28 July 2021 | OTP/National Departments/Provincial Transferring Departments provide feedback to Department of Health | OTP M&E Unit/National department /Provincial Transferring Departments |
| 28-30 July 2021 | Accounting Officers QPR approval and sign off | M&E Unit and Accounting Officers in Departments and Entities. |
| 29-30 July 2021 | Health Departmental Coordinator updates reports and submits to Accounting Officer for Approval | M&E Unit in the Department of Health |
| 29-30 July 2021 | Health Accounting Officer QPR approval and sign off | M&E Unit and Accounting Officer in the Department of Health |
| 30 July 2021 | Provincial Treasury submits 1st quarter of 2021/22 IYM for public entities to National Treasury | National Treasury/Treasury |
| 30 July 2021 | Provincial Treasury submits KZN's final Budget Planning Timetable to National Treasury | National Treasury/Treasury |
| 30 July - 10 September 2021 | Preparation of public entities' 2022/23 MTEF MTEC reports | Public Entities |
| 30 July - 10 September 2021 | Preparation of departments' 2022/23 MTEF MTEC reports | Departments |
| 30 July 2021 | Office of the AG issues audit report on 2020/21 audit to Accounting Officers | |
| 30 July 2021 | Departments to submit the 2021/22 first quarter actual non-financial performance information to DPME | APP/QPR |
| AUGUST 2021 | | |
| 1 – 7 August 2021 | Review of 21/22 Departmental and Entity MTSF Implementation plans in alignment to changes made in reviewed 21/22 APPs and AOPS. | Strategic Planning Units in Depts & Entities |
| 1 – 31 August 2021 | Re-tabling of amended 21/22 APPs to Legislature Approval by HODs of amended OPS plans | Strategic Planning Units in Depts & Entities |
| 1 – 31 August 2021 | Preparation work for possible amendments SP & APP 2022/23 | Strategic Planning Units in Depts & Entities |

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| 10 August 2021 | Submission of refined 21/22 <u>MTSF Implementation plans</u> from departments and entities as well as <u>refined 21/22 APPs and OPS plans.</u> | Strategic Planning Units in Depts & Entities |
| 12-13 August 2021 | Departments' and public entities' 2020/21 unaudited expenditure outcome and 1st quarter bi-laterals for 2021/22 | Bilaterals |
| 13 August 2021 | Departments submit 2022/23 budget submissions, database and 1st draft EPRE to Provincial Treasury | Departments |
| 13 August 2021 | Public entities submit 2022/23 budget submissions and database to Provincial Treasury | Public Entities |
| 13 August 2021 | Sector departments and entities submit Road Asset Management Plans (R-AMP), Infrastructure Programme Management Plans (IPMP) and Construction Procurement Strategy (CPS) to Provincial Treasury | Infrastructure |
| 13 August 2021 | Departments submit July 2021 IYM to Provincial Treasury | Departments |
| 13 August 2021 | Quarterly Publication of QPR | OTP M&E Unit |
| 16 – 17 August 2021 | Departments' and public entities' 2020/21 unaudited expenditure outcome and 1st quarter bi-laterals for 2021/22 | Bilaterals |
| 18 - 20 August 2021 | Provincial Treasury facilitates engagements and assessments with sector departments on the R-AMP/IPMP, CPS and Concept Report | Infrastructure |
| 19 – 20 August 2021 | Departments' and public entities' 2020/21 unaudited expenditure outcome and 1st quarter bi-laterals for 2021/22 | Bilaterals |
| 20 August 2021 | Provincial Treasuries to submit 1st draft 2022/23 budgets to National Treasury (EPRE and database) | National Treasury/Treasury |
| 20 August 2021 | Provincial Treasuries to submit 1st draft 2022/23 budgets for public entities to National Treasury (database) | National Treasury/Treasury |
| 20 August 2021 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 20 August 2021 | Provincial Treasury to submit July 2021 IYM to National Treasury | National Treasury/Treasury |
| 20 August 2021 | Submit August 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 23 – 24 August 2021 | Departments' and public entities' 2020/21 unaudited expenditure outcome and 1st quarter bi-laterals for 2021/22 | Bilaterals |
| 27 August 2021 | Departments electronically submit manually signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |

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| 27 August 2021 | Sector departments submit finalised R-AMP, IPMP, CPS and Concept report (signed by HOD) for projects to be implemented in 2022/23 to Provincial Treasury | Infrastructure |
| 31 August 2021 | Provincial Treasury submits final R-AMP/ IPMP, CPS and Concept Report with assessment templates and narrative reports on the assessment to National Treasury | Infrastructure |
| SEPTEMBER 2021 | | |
| | Departmental Strategic Planning Session | |
| 3 September 2021 | Departments submit 2020/21 Audited Close-out IYM (March 2021 IYM) to Provincial Treasury (mirror image of AFS) | Departments |
| 6 September 2021 | Departments provide Implementing Agent with copy of their IPMP | Infrastructure |
| 8 September 2021 | Provincial Treasury submits Audited Close-out IYM (March 2021 IYM) as well as Audited AFS to National Treasury (mirror image of AFS) | National Treasury/Treasury |
| 15 September 2021 | Departments submit August 2021 IYM to Provincial Treasury | Department |
| 17 September 2021 | Provincial Planning Forum Meeting | All |
| 21 – 30 September | Collation & Editing of draft SP & APP inputs | Departments & Entities |
| 22 September 2021 | Provincial Treasury to submit August 2021 IYM to National Treasury | National Treasury/Treasury |
| 22 September 2021 | Submit September 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 22 September 2021 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 29 September 2021 | Departments electronically submit manually signed monthly IRM (PDF) to National Treasury | Infrastructure |
| 29 September 2021 | Provincial M&E Forum | M&E Units in Departments and Entities |
| 30 September 2021 | National departments submit standardised outputs and output indicators to DPME | APP/QPR |
| End of September 2021 | MTEC Hearings on 2022/23 MTEF Budget Proposals for departments and public entities | Bilaterals |
| OCTOBER 2021 | | |
| 11 October 2021 | Departments submit September 2021 IYM to Provincial Treasury | Departments |
| 13 October 2021 | Provincial Institutions submit QPR to OTP/National Departments/Provincial Transferring Departments | M&E Units in Departments and Entities |
| 14 -21 October 2021 | OTP/National Departments/Provincial Transferring Departments provide feedback to Provincial Institutions | OTP M&E Unit/National department /Provincial Transferring Departments |

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| 14 October 2021 | Provincial Treasury submits 2020/21 Annual Reports (PDF only) to National Treasury | National Treasury/Treasury |
| 15 October | SUBMISSION OF DRAFT SP (if applicable) & APP TO OTP and relevant "Oversight" departments | Departments & Entities |
| 15 October 2021 | Public entities submit 2nd quarter of 2021/22 IYMs to Provincial Treasury | Public Entities |
| 15 October 2021 | Departments and public entities submit first draft 2022/23 APP to Office of the Premier | APP/QPR |
| 18 October 2021 | Provincial Treasury submits September 2021 IYM to National Treasury | National Treasury/Treasury |
| 18 October 2021 | Submit October 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 18 October – 10 November 2021 | Preparation of public entities' 2021/22 Mid-year Budget Performance Reports | Public Entities |
| 18 October – 10 November 2021 | Preparation of departments' 2021/22 Mid-year Budget Performance Reports | Departments |
| 20 October 2021 | Provincial Treasury issues 2021/22 Adjustments Estimate guideline circular to departments | National Treasury/Treasury |
| 22 -29 October 2021 | Departmental/Entity Coordinator updates reports and submits to Accounting Officer for Approval | M&E Units in Departments and Entities |
| 22 October 2021 | Departments electronically submit the monthly web-based IRM to National Treasury | Infrastructure |
| 22 October 2021 | Submission of quarterly report on IRM for filling of posts on the approved establishments for infrastructure units of Education and Health only | Infrastructure |
| 25 October 2021 | Submit Provincial Executive Council Memorandum on Mid-year of 2021/22 to Head of Provincial Treasury | Submit to Executive Council |
| 27 October 2021 | Health Department submits QPR to OTP/National Departments/Provincial Transferring Departments | M&E Unit in the Department of Health |
| 27-29 October 2021 | Accounting Officers QPR approval and sign off | M&E Unit and Accounting Officers in Departments and Entities. |
| 28 October 2021 | OTP/National Departments/Provincial Transferring Departments provide feedback to Department of Health | OTP M&E Unit/National department /Provincial Transferring Departments |
| 29 October 2021 | Health Departmental Coordinator updates reports and submits to Accounting Officer for Approval | M&E Unit in the Department of Health |
| 29 October 2021 | Health Accounting Officer QPR approval and sign off | M&E Unit and Accounting Officer in the Department of Health |

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| 29 October 2021 | Departments electronically submit the signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| 29 October 2021 | Public Works and/or the Implementing Agent(s) submit the draft 2022/23 IPIP to the departments | Infrastructure |
| 29 October 2021 | Provincial Treasury submits consolidated 2nd quarter IYM for 2021/22 for public entities to National Treasury | National Treasury/Treasury |
| 29 October 2021 | Office of the Premier submits first draft APP to DPME and Provincial Treasuries submit first draft to National Treasury | APP/QPR |
| 29 October 2021 | Departments submit the 2021/22 second quarter non-financial performance information to DPME | APP/QPR |
| 31 October 2021 | DPME circulates the approved set of standardised outputs & output indicators to OTPs and AGSA | DPME |
| 31 October 2021 | SUBMISSION OF DRAFT Departmental SP (if applicable) & APP TO DPME | OTP |
| 31 October 2021 | Submission of Q2 AWG and Cluster reports. | All AWGs and Clusters |

| DATE | ACTIVITY | RESPONSIBILITY |
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| NOVEMBER 2021 | | |
| | OTP circulates standardised indicators to all departments and entities | OTP |
| | Departments & entities incorporate standardised indicators into draft APPs | Departments & Entities |
| 1 – 30 November 2021 | Departments facilitate engagements on the draft 2022/23 IPIPs and SDAs with Public Works and/or the Implementing Agent(s) | Infrastructure |
| 1 November 2021 | Provincial Infrastructure Review and Combined Moderation (implementation and reporting performance for 2021/22 and planning performance for 2022/23) | Infrastructure |
| 1 November 2021 | Process of planning for Departmental & Entity OPS Plans commences | Departments & Entities |
| 1 November 2021 | Departmental & Entity 22/23 MTSF Implementation planning commences | |
| 1 November 2021 | AWGs to commence their planning for 22/23 | |
| 2 November 2021 | Tabling of 2021 MTBPS and 2021/22 Adjusted Estimates of National Expenditure | National Treasury/Treasury |
| 2 November 2021 | National Treasury issues preliminary allocation letters for 2022/23 MTEF to provinces (equitable share allocations) | National Treasury/Treasury |
| 5 November 2021 | Departments submit 2021/22 Adjustments Estimate input to Provincial Treasury | Departments |
| 5 – 30 November 2021 | Preparation of 2021/22 Adjustments Estimate for the province | Departments |
| November 2021 | Finance Portfolio Committee to be briefed on the 2021/22 Mid-year Budget Performance for departments and public entities | National Treasury/Treasury |

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| 8 November 2021 | Departments submit second draft 2022/23 budgets (EPRE and database) to Provincial Treasury | Departments |
| 8 November 2021 | Public entities submit second draft 2022/23 budget database to Provincial Treasury via parent department | Public Entities |
| 10 November 2021 | Quarterly Publication of QPR | OTP M&E Unit |
| 15 November 2021 | Departments submit October 2021 IYM to Provincial Treasury | Departments |
| 15 Nov - 17 December 2021 | Provincial Treasury submits comments on draft 2022/23 EPRE inputs to departments and public entities | National Treasury/Treasury |
| 17 November 2021 | Departments submit 1st draft Table B5 for 2022/23 aligned to their IPMP to Provincial Treasury | Infrastructure |
| 19 November 2021 | Provincial Treasury submits 2nd draft 2022/23 EPRE to National Treasury (EPRE and database) | National Treasury/Treasury |
| 19 November 2021 | Provincial Treasury submits 2nd draft 2022/23 budget database for public entities to National Treasury | National Treasury/Treasury |
| November 2021 | Convene MinComBud to consider and recommend 2022/23 MTEF budget proposals | National Treasury/Treasury |
| November 2021 | Present MinComBud 2022/23 MTEF Budget proposals to Provincial Executive Council | National Treasury/Treasury |
| November 2021 | Departments receive first draft budget allocation letters from Provincial Treasury for 2022/23 MTEF budget | Departments |
| 22 November 2021 | Provincial Treasury submits October 2021 IYM to National Treasury | National Treasury/Treasury |
| 22 November 2021 | Submit November 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 22 November 2021 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 29 November 2021 | Departments electronically submit the manually signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| 29 November 2021 | 2021/22 Adjusted Estimates of Provincial Revenue and Expenditure goes to print | Infrastructure |
| 29 November 2021 | Provincial Treasury provides feedback on 1st draft Table B5 for 2022/23 to departments | Infrastructure |
| 29 November 2021 | Implementing Agents submit the draft Infrastructure Programme Implementation Plan (IPIP) to the departments | Infrastructure |
| 30 November 2021 | Provincial M&E Forum Meeting | Departments and Entities |
| DECEMBER 2021 | | |
| 2 December 2021 | Provincial Planning Forum Meeting | All |
| 2 December 2021 | Tabling of 2021/22 Provincial Adjustments Estimates | Bilaterals |

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| 2 December 2021 | Finance Portfolio Committee to be briefed on the 2021/22 Adjustments Estimates | National Treasury/Treasury |
| December 2021 | Provincial departments submit 2nd draft Table B5 for 2022/23 to Provincial Treasury (exact date to be confirmed) | Infrastructure |
| December 2021 | Provincial Treasury provides feedback on 2nd draft Table B5 for 2022/23 to departments (exact date to be confirmed) | Infrastructure |
| December 2021 | Infrastructure budget allocation letters from National Treasury | Infrastructure |
| December 2021 | National Treasury sends second allocation letters for 2022/23 budget to provinces | National Treasury/Treasury |
| 6 December 2021 | Provincial Benchmark Exercise re 2022/23 budget at National Treasury (date to be confirmed) | National Treasury/Treasury |
| 10 December 2021 | Departments submit November 2021 IYM to Provincial Treasury | Departments |
| 15 December 2021 | Provincial Treasury submits November 2021 IYM to National Treasury | National Treasury/Treasury |
| 15 December 2021 | Submit December 2021 Covid-19 report to National Treasury | National Treasury/Treasury |
| 15 December 2021 | Public Works and/or the Implementing Agent(s) submit the 2nd draft 2022/23 IPIP aligned to IRM and Table B5 for 2022/23 aligned to SDA to the departments | Infrastructure |
| 22 December 2021 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 29 December 2021 | Departments electronically submit the manually signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| 30 December 2021 | Entity Assessments circulated to all oversight departments for circulation to entities | OTP |
| 30 December 2021 | 2020/2025 Entity SP finalised (in terms of amendments) and 2022/2023 APP finalised | Entities |
| December 2021 - January 2022 | Engagements between departments and Implementing Agents on draft IPIPs and review of Service Delivery Agreements (SDAs) | Infrastructure |
| JANUARY 2022 | | |
| 10 January 2022 | Departments and public entities submit revised 2022/23 EPRE inputs, incorporating Provincial Treasury's comments | Departments |
| 10 January - 28 February 2022 | Preparation of 2022/23 EPRE | Departments |
| 11 January 2022 | Departments submit December 2021 IYM to Provincial Treasury | Departments |
| 12 January 2022 | Provincial Institutions submit QPR to OTP/National Departments/Provincial Transferring Departments | M&E Units in Departments and Entities |

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| 13 -20 January | OTP/National Departments/Provincial Transferring Departments provide feedback to Provincial Institutions | OTP M&E Unit/National department /Provincial Transferring Departments |
| 14 January 2022 | Provincial Treasury submits 3rd draft 2022/23 MTEF budget to National Treasury (EPRE and database) - or as per directive during Benchmark engagements | National Treasury/Treasury |
| 14 January 2022 | Submission of quarterly report on IRM for filling of posts on the approved establishments for infrastructure units of Education and Health only | Infrastructure |
| 15 January 2022 | Stakeholders submit final comments on the Division of Revenue Bill clauses to National Treasury | National Treasury/Treasury |
| 17 January 2022 | Provincial Treasury submits December 2021 IYM to National Treasury | National Treasury/Treasury |
| 17 January 2022 | Submit January 2022 Covid-19 report to National Treasury | National Treasury/Treasury |
| 21 -31 January | Departmental/Entity Coordinator updates reports and submits to Accounting Officer for Approval | M&E Units in Departments and Entities |
| 21 January 2022 | Departments electronically submit the monthly web-based IRM to National Treasury | Infrastructure |
| 24 January 2022 | Public entities submit 3rd quarter of 2021/22 IYMs to Provincial Treasury | Public Entities |
| 24 January 2022 | Provincial Treasury finalises budget documentation for departments and submits 3rd draft 2022/23 budgets (EPRE and database) to National Treasury | National Treasury/Treasury |
| 24 January 2022 | Provincial Treasury submits 3rd draft budget database for 2022/23 for public entities to National Treasury | National Treasury/Treasury |
| 25 January 2022 | Departments and Entities have their draft 22/23 MTSF Implementation plans in place and share these with Clusters & AWGs | |
| | AWGs continue drafting plans ensuring alignment to the departments and entities draft 22/23 MTSF Implementation plans | |
| 27 January 2022 | Health Department submits QPR to OTP/National Departments/Provincial Transferring Departments | M&E Unit in the Department of Health |
| 28 January 2022 | Submit Provincial Executive Council Memorandum on Mid-year of 2021/22 to Head of Provincial Treasury | OTP M&E Unit/National department /Provincial Transferring Departments |
| 28 January 2022 | OTP/National Departments/Provincial Transferring Departments provide feedback to Department of Health | OTP M&E Unit/National department /Provincial Transferring Departments |
| 28 January 2022 | Provincial Treasury submits 3rd quarter of 2021/22 IYM for public entities to National Treasury | M&E Units in Departments and Entities |

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| 28 January 2022 | Departments electronically submit the manually signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| 28 January 2022 | Departments submit final Table B5 for 2022/23 ECE to Provincial Treasury | Infrastructure |
| 28 January 2022 | Submit Provincial Executive Council Memorandum on Mid-year 2021/22 to Head of Provincial Treasury | Submit to Executive Council |
| 28 January 2022 | Provincial Treasury submits 3rd quarter of 2021/22 IYM for public entities to National Treasury | National Treasury/Treasury |
| 31 January 2022 | DPME provides feedback on the assessment of the draft 2022/23 APPs to Offices of the Premier | APP/QPR |
| 31 January 2022 | Departments submit the 2021/22 third quarter actual non-financial performance information to DPME | APP/QPR |
| 31 January 2022 | Health Departmental Coordinator updates reports and submits to Accounting Officer for Approval | M&E Unit in the Department of Health |
| 27-31 January 2022 | Accounting Officers QPR approval and sign off | M&E Unit and Accounting Officers in Departments and Entities. |
| 31 January 2022 | Health Accounting Officer QPR approval and sign off | M&E Unit and Accounting Officer in the Department of Health |
| 31 January 2022 | Submission of Q3 AWG and Cluster reports. | All AWGs and Clusters |
| End Jan/ Early Feb 2022 | National Treasury issues final allocation letters for 2022/23 budget to provinces | National Treasury/Treasury |
| FEBRUARY 2022 | | |
| 1– 5 February 2022 | Assessment reports of draft APPs (as received from DPME) circulated to all Departments | OTP |
| 3 - 4 February 2022 | Provincial Treasury analysis of final Table B5 for 2022/23 ECE and provides feedback to departments | Infrastructure |
| 10 - 11 February 2022 | Provincial Treasury sends 1st draft of 2022/23 ECE to departments for inputs and comments | Infrastructure |
| 11 February 2022 | Quarterly Publication of QPR | OTP M&E Unit |
| 15 February 2022 | Implementing Agents submit the final IPIP to the departments | Infrastructure |
| 15 February 2022 | Departments submit January 2022 IYM to Provincial Treasury | Departments |
| 17 - 18 February 2022 | Departments submit first draft ECE 2022/23 inputs and comments to Provincial Treasury | Infrastructure |
| 22 February 2022 | Departments to submit IPIP for 2022/23 approval correspondence to Implementing Agents and a copy to Provincial Treasury | Infrastructure |

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| 22 February 2022 | Departments to submit a SDA (signed by both parties) to Implementing Agents and a copy to Provincial Treasury | Infrastructure |
| 22 February 2022 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 22 February 2022 | Provincial Treasury submits January 2021 IYM to National Treasury | National Treasury/Treasury |
| 22 February 2022 | Submit February 2022 Covid-19 report to National Treasury | National Treasury/Treasury |
| 22 February 2022 | 2020/2025 SP finalised (in terms of amendments) and 2022/2023 APP finalised | All Departments |
| 23 February 2022 | National Budget Day (to be confirmed) | National Treasury/Treasury |
| 25 February 2022 | Provincial M&E Forum Meeting | Departments and Entities |
| 28 February 2022 | Departments and Entities submit final draft 22/23 MTSF plans to OTP & AWGs taking into account February Lekgotla resolutions | |
| 28 February 2022 | Departments electronically submit the manually signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| MARCH 2022 | | |
| 4 March 2022 | 2022/23 EPRE, Budget Speech go to print | Departments |
| 4 March 2022 | Gazetting of Municipal transfers, Hospital Budgets and Allocations to schools in accordance with DORA | Departments |
| 6-31 March | Departmental & Entity OPS plans finalised | Departments & Entities |
| 8 March 2021 | Appropriation Bill goes to print | Departments |
| 8 March 2021 | Departments to submit Cashflow projections (Section 40(4)(a) of the PFMA) for 2022/23 to Provincial Treasury | Departments |
| 10 March | Provincial Planning Forum Meeting | All |
| 10 March 2022 | PROVINCIAL BUDGET DAY (to be confirmed) | Bilaterals |
| 10 March 2022 | Finance Portfolio Committee to be briefed on the 2022/23 MTEF budget | National Treasury/Treasury |
| 10 March 2022 | Provincial Treasury submits final budget database, EPRE, Appropriation Bill, Budget Speech to National Treasury | National Treasury/Treasury |
| 10 March 2022 | Provincial Treasury submits final budget database for public entities to National Treasury | National Treasury/Treasury |
| 15 March 2022 | Departments submit February 2022 IYM to Provincial Treasury | Departments |
| 15 March | AWGs submit final draft 22/23 plans | AWG Convenors |
| | Feedback on assessed 22/23 MTSF Implementation plans provided | |
| 17 March 2022 | Provincial Treasury to submit Cashflow projections (Section 40(4)(a) of the PFMA) for 2022/23 to National Treasury | National Treasury/Treasury |
| 22 March 2022 | Provincial Treasury to submit February 2022 IYM to National Treasury | National Treasury/Treasury |
| 22 March 2022 | Submit March 2022 Covid-19 report to National Treasury | National Treasury/Treasury |

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| 22 March 2022 | Provincial Treasuries submit FINAL 2022/23 MTEF budgets and all other relevant documents | National Treasury/Treasury |
| 22 March 2022 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 29 March 2022 | Departments electronically submit the manually signed monthly IRM (PDF/hardcopy) to Provincial Treasury and National Treasury | Infrastructure |
| March/ April 2022 | Departments' Budget Hearings with Finance Portfolio Committee | Departments |
| March/ April 2022 | Public entities' Budget Hearings with Finance Portfolio Committee | Public Entities |
| April/ May 2022 | Tabling of departments' budgets and SPs/APPs in the Provincial Legislature (APPs - 10 days before departmental budget) | Departments |
| April/ May 2022 | Tabling of public entities' budgets and SPs/APPs in the Provincial Legislature (APPs - 10 days before departmental budget) | Entities |
| 31 March 2022 | FINAL 22/23 OPS PLANS IN PLACE | |
| MOVING FORWARD | | |
| | FINAL adopted 2022/2023 APPs (Departments and Entities) to be submitted to OTP | All Departments & Entities |
| APRIL 2022 | | |
| 12 April 2022 | Departments submit 2021/22 Preliminary Close-out IYM (March 2021 IYM) to Provincial Treasury | Departments |
| 13 April 2022 | Provincial Institutions submit QPR to OTP/National Departments/Provincial Transferring Departments | M&E Units in Departments and Entities |
| 14 -21 April 2022 | OTP/National Departments/Provincial Transferring Departments provide feedback to Provincial Institutions | OTP M&E Unit/National department /Provincial Transferring Departments |
| 18 April 2022 | Provincial Treasury to submit 2021/22 Preliminary Close-out IYM (March 2021 IYM) to National Treasury | National Treasury/Treasury |
| 18 April 2022 | Submit April 2022 Covid-19 report to National Treasury | National Treasury/Treasury |
| 22 April 2022 | Departments electronically submit monthly web-based IRM to National Treasury | Infrastructure |
| 22 April 2022 | Submission of quarterly report on IRM for filling of posts on the approved establishments for infrastructure units of Education and Health only | Infrastructure |
| 22 April 2022 | Submission of draft Quarter 4 report on filling of posts on the approved establishments for Infrastructure units of Education and Health only to Provincial Treasury | Infrastructure |
| 22 April 2022 | Public entities submit 4th quarter of 2021/22 IYMs to Provincial Treasury | Public Entity |
| 22 April 2022 | Departments submit conditional grant roll-over requests to Provincial Treasury | Departments |

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| 22-29 April 2022 | Departmental/Entity Coordinator updates reports and submits to Accounting Officer for Approval | M&E Units in Departments and Entities |
| 25 & 26 April 2022 | Conditional grant - Provincial roll-over committee meets to assess departments' commitments | Departments |
| 27 April 2022 | Health Department submits QPR to OTP/National Departments/Provincial Transferring Departments | M&E Unit in the Department of Health |
| 27-29 April 2022 | Accounting Officers QPR approval and sign off | M&E Unit and Accounting Officers in Departments and Entities. |
| 28 April 2022 | OTP/National Departments/Provincial Transferring Departments provide feedback to Department of Health | OTP M&E Unit/National department /Provincial Transferring Departments |
| 29 April 2022 | Health Departmental Coordinator updates reports and submits to Accounting Officer for Approval | M&E Unit in the Department of Health |
| 29 April 2022 | Health Accounting Officer QPR approval and sign off | M&E Unit and Accounting Officer in the Department of Health |
| 29 April 2022 | Departments submit equitable share roll-over requests to Provincial Treasury | Departments |
| 29 April 2022 | Departments submit the 2021/22 fourth quarter actual non-financial performance information to DPME | APP/QPR |
| 29 April 2022 | Provincial Treasury submits 4th quarter of 2021/22 IYM for public entities to National Treasury | National Treasury/Treasury |
| 29 April 2022 | Provincial Treasury submits conditional grant roll-over requests to National Treasury | National Treasury/Treasury |
| 29 April 2022 | Departments electronically submit the manually signed monthly IRM (PDF) to Provincial Treasury and National Treasury | Infrastructure |
| 30 April 2022 | Submission of Q4 AWG and Cluster reports. | All AWGs and Clusters |
| MAY 2022 | | |
| 10 May 2022 | Provincial Institutions submit Pre-audited annual performance reports to OTP/National Departments/Provincial Transferring Departments | M&E Units in Departments and Entities |
| 13 May 2022 | Quarterly Publication of QPR | OTP M&E Unit |
| 27 May 2022 | Health Department submits Pre-audited annual performance reports to OTP/National Departments/Provincial Transferring Departments | M&E Unit in the Department of Health |

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| 11-18 May 2022 | OTP/National Departments/Provincial Transferring Departments provide feedback to Provincial Institutions | OTP M&E Unit/National department /Provincial Transferring Departments |
| 30 May 2022 | OTP/National Departments/Provincial Transferring Departments provide feedback to Department of Health | OTP M&E Unit/National department /Provincial Transferring Departments |
| 19-31 May 2022 | Departmental/Entity Coordinator updates reports and submits to Accounting Officer for Approval | M&E Units in Departments and Entities |
| 31 May 2022 | Departmental/Entity Coordinator updates reports and submits to Accounting Officer for Approval | M&E Unit in the Department of Health |
| 27-31 May 2022 | Accounting Officers QPR approval and sign off | M&E Unit and Accounting Officers in Departments and Entities. |
| 31 May 2022 | Health Accounting Officer QPR approval and sign off | M&E Unit and Accounting Officer in the Department of Health |
| 31 May 2022 | Departments submit the 2021/22 pre-audited annual actual non-financial performance information to DPME | APP/QPR |
| 31 May 2022 | Public entities submit request for retention of surpluses held to Provincial Treasury | Public Entities |

Red= non-negotiable deadlines for Departments

Orange= OTP deadline to DPME

Green= Provincial Planning Forum meetings

Dark green applies to Health Departments since their reporting dates from the rest of the other Provincial Departments

Fawn = QPR reporting dates

Light Blue = Provincial M&E Forum meetings

Yellow= AWG and Cluster Reports

Peach = OTP M&E inputs